



DEPARTMENT OF THE AIR FORCE
HEADQUARTERS FOURTEENTH AIR FORCE

3 Feb 03

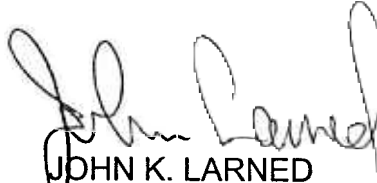
MEMORANDUM FOR SEE DISTRIBUTION

FROM: 14 AF/CV
747 Nebraska Ave Ste A300-8
Vandenberg AFB CA 93437-6268

SUBJECT: Notice to Implement 14 AF Test/Revised Forms

1. Attached are two 14 AF Forms, the newly developed 14 AF Form 14, **Training Report** (Test) and the revised 14 AF Form 6, **Corrective Action Worksheet**. These forms are available for use immediately. Units have 45-days to fully implement the use of these Test/Revised Forms. After the 45-day period, all units are required to use the Test/Revised Forms in lieu of any Wing/Group/Squadron developed (training) forms and the current 14 AF Form 6.
2. Details regarding publication and coordination are as follows: AFSPC issued an updated version of AFSPCI 36-2202 on 3 Feb 03. Due to changes in the updated instruction, 14 AF must revise their supplement and update/create associated 14 AF Forms. These new/revised forms will bring 14 AF into compliance with the new AFSPCI 36-2202. Additionally, they will standardize the documentation of training and evaluation scenarios throughout the NAF.
3. Four-letter coordination of AFSPCI 36-2202/14 AF SUP1 was accomplished last year and three-letter coordination is set to begin. The two 14 AF Test/Revised Forms were coordinated last fall; the comment resolution matrix is attached. Upon completion of three-letter coordination of AFSPCI 36-2202/14 AF SUP1, two-letter coordination of both AFSPCI 36-2202/14 AF SUP1 and the 14 AF Test/Revised Forms will be accomplished.
4. In order to provide effective feedback during the two-letter coordination process, it is extremely important that all units begin using these Test/Revised Forms as soon as possible. By utilizing the "Test Form" process, Wings/Groups/Squadrons are able to flesh-out problems with the forms before their final version is published.

5. The 14 AF Form 14 (Test) will be available only at the following link:
http://www.vandenberg.af.mil/associate_units/14af/staneval/Pubs.html.
The revised 14 AF Form 6 will be available on the Vandenberg Electronic
Publication Distribution Library (VEPDL) <http://www.e-publishing.af.mil>.
Please direct any questions to Major Boyette at DSN 276-2708, e-mail:
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JOHN K. LARNED
Colonel, USAF
Vice Commander

Attachments:

1. 14 AF Form 6, Corrective Action Worksheet
2. 14 AF Form 14, Training Report (Test)
3. Three-letter Comment Resolution Matrix

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